

SHERIDAN PUBLIC SCHOOLS

PO Box 586, Sheridan, MT 59749

Elementary School
211 Madison Street
Ph: (406) 842-5302
Fax: (406) 842-5391

Middle / High School
107 Madison Street
Ph: (406) 842-5401
Fax: (406) 842-5856

AUTHORIZATION FOR RELEASE OF INFORMATION School Records

TO WHOM IT MAY CONCERN:

The Open Records Bill rules that pupil records may not be shared on an inter-agency basis without a release signed by the "person in interest". The "person in interest" is defined as the person to whom the records is under nineteen, the "person in interest" becomes the parent or legal guardian. It will be necessary for you to sign the release from below before we can release the records of:

_____	_____	_____
Name of Pupil	Birthday	Grade
_____	_____	_____
Name of Pupil	Birthday	Grade
_____	_____	_____
Name of Pupil	Birthday	Grade
_____	_____	_____
Name of Pupil	Birthday	Grade

PUPIL INFORMATION RELEASE

Address of former school or other source of records:

Name of School / Other: _____

Address: _____

City, State, Zip: _____

You are hereby authorized to release from your school records the following data concerning the above listed student/students and forward to the receiving agency listed below.

- 1) Standardized test data.
- 2) Scholastic achievement data (credits, grades, etc.)
- 3) Medical data.
- 4) Psychological data.
- 5) Sociological data.
- 6) Attendance records.
- 7) Special Education records.

Receiving Agency:

Sheridan Public Schools
PO Box 586
Sheridan, MT 59749
Phone 406-842-5401 [H] or 406-842-5302 [E]
Fax 406-842-5856 [H] or 406-842-5391 [E]

Date: _____