

SHERIDAN PUBLIC SCHOOLS

P.O. Box 586, Sheridan, MT 59749

Sheridan Elementary
406-842-5302

Sheridan High School
406-842-5401

EMPLOYMENT APPLICATION

1. Name _____ Soc. Security No. _____ - _____ - _____
Last First Middle

2. Temporary Address: _____ Permanent Address: _____
Street or P.O. Box Street or P.O. Box

_____ _____
City, State, Zip City, State, Zip

_____ _____
Telephone No. Telephone No.

Email address: _____

3. **Education:** Full information dates are required.

<i>Name of School</i> (College/Universities/Graduate/Other)	<i>Address</i> (City/State/Zip)	<i>Major</i>	<i>Minor</i>	<i>Diploma/Degree</i> <i>Received</i>	<i>Dates</i> <i>Attended</i>

4. Number of semester hour credits: Major _____ Minor _____ Adm. _____

5. Describe the Montana certificate you now hold, if any. SEID # _____

(*You must be eligible for a Montana certificate to be considered.)

<i>Class</i>	<i>Level</i>	<i>Subject endorsements</i>	<i>Date Issued</i>	<i>Exp. Date</i>

6. Certificates for which you are eligible: Elementary Secondary Administration

7. **References:** *Please list at least 4 references that would be able to speak about your qualities as they relate to this teaching position.*

<i>Name/Title</i>	<i>School or Business</i>	<i>Address/Phone</i>
1.		
Comments:		
2.		
Comments:		
3.		
Comments:		

4.		
Comments:		

8. Complete history of teaching experience.

<i>Employer/Supervisor</i>	<i>Grades, Subjects, or Position</i>	<i>Dates From/To</i>
Name: Address: City/State: Position: Phone #:	Full time <input type="checkbox"/> Part time <input type="checkbox"/>	
Name: Address: City/State: Position: Phone #:	Full time <input type="checkbox"/> Part time <input type="checkbox"/>	
Name: Address: City/State: Position: Phone #:	Full time <input type="checkbox"/> Part time <input type="checkbox"/>	
Name: Address: City/State: Position: Phone #:	Full time <input type="checkbox"/> Part time <input type="checkbox"/>	

9. Military:

<i>Branch</i>	<i>Date of Service</i>	<i>Reserves or Discharged</i>
Other information:		

10. Have you ever applied for a position in Sheridan? Yes No
 If yes, give dates/position applied for and or positions filled.

<i>Dates/Positions</i>	<i>Check one</i>	
	<i>Regular</i>	<i>Substitute</i>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

11. Transcripts and recommendations must be forwarded to our office as soon a possible. No action will be taken on your application without them. Most placement offices do not include transcripts with recommendations.

12. Have you ever been convicted of a criminal offense? Yes No
 Since this item is not necessarily a bar to employment, if “yes” please comment.

13. Are you currently under contract to another school system? Yes No
 If yes, a release from contract must be obtained before an offer can be made to you.

14. If appointed, when could you begin work?

COMMENTS:

I VERIFY THAT THE ABOVE STATEMENTS ARE TRUE AND FACTUAL

Signature of Applicant _____ **Date** _____