

**MADISON COUNTY SCHOOL DISTRICT NO. 5
BOARD OF TRUSTEES SPECIAL MEETING
Tuesday, June 8, 2021**

The meeting was called to order at 7:00 p.m. by Kendra Horn. Ridgley Elser, Kendra Horn, Bronwen Pfau, Cory Rowberry, Therese Sutton, and Kaylie Theis were present. Principal Rodney Stout and Superintendent Micheal Wetherbee were present. William T. C. Wood was absent.

Visitors: Janelle Schmit, Keely Larson (zoom), Laurie Bartoletti (zoom)

PLEDGE OF ALLEGIANCE: Therese Sutton led the Board and the audience in the Pledge of Allegiance.

Pledge

PUBLIC COMMENT:

None at this time

Public Comment

REPORTS:

SAFE RETURN TO IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES PLAN: Superintendent Wetherbee provided a handout of the District plan and the 1900 Series Policies. (Enclosed.)

Safe Return To
In-Person
Instruction

BOARD GOALS AND TRAINING:

TRUSTEE TRAINING: The Board discussed upcoming training offered by MTSBA. The Board also reviewed the board goals, calendar, “Eight Characteristics of Effective School Boards”, and “Norms of Governing Behavior”. (Enclosed.)

Board
Goals/Training

NEW BUSINESS:

HIRING AND/OR RESIGNATION:

Superintendent Wetherbee advised the Board that Janelle Schmit spent considerable time outside of the contracted day as the yearbook advisor, and recommended approving payment of the stipend for that position for FY21 as outlined in the Collective Bargaining Agreement. Ridgley Elser moved to approve payment of the yearbook advisor stipend, and Bronwen Pfau seconded the motion. Discussion included, but was not limited to, the following: The amount of students in the class determine how much work falls to the advisor; the contract language may stipulate that the yearbook is completed by a deadline in order for the stipend to be paid; the CBA supports payment of the stipend, but since there is a class period for the annual, it hasn't been paid in recent years; the intention of a stipend is to compensate staff for time worked outside of the contract. The motion carried.

Hiring/Resignati
on

Consideration of FY22 Fall and Winter Coaches and Advisors:

Superintendent Wetherbee recommended Janelle Schmit as yearbook advisor for FY22, with her contract to be written as discussed previously. Therese Sutton moved to hire Janelle Schmit as yearbook advisor for FY22, and Cory Rowberry seconded the motion. The motion carried.

Principal Stout recommended hiring Mike Grover as a bus route driver for FY22, contingent upon receiving the proper training and licensing. Ridgley Elser moved to hire Mike Grover as a bus route driver for FY22, and Kaylie Theis seconded the motion. The motion carried.

Superintendent Wetherbee recommended hiring the following for FY22:

- Mike Grover as head girls' varsity basketball coach. Cory Rowberry moved to hire Mike Grover as head girls' varsity basketball coach. Bronwen Pfau seconded the motion. Discussion: He has playing experience and assisted Mr. Burke with middle school track this year; the kids respond to him; the position has been advertised for several weeks. The motion carried.
- Sara Decker as assistant varsity girls' basketball coach. Ridgley Elser moved to hire Sara Decker as assistant varsity girls' basketball coach, and Cory Rowberry seconded the motion. The motion carried.
- Tyler Lott as assistant varsity football coach. Cory Rowberry moved to hire Tyler Lott as assistant varsity football coach, and Kaylie Theis seconded the motion. The motion carried.
- Becky Larsen as assistant varsity volleyball coach. Bronwen Pfau moved to hire Becky Larsen as assistant varsity volleyball coach, and Therese Sutton seconded the motion. The motion carried.
- Clay Pierson as assistant varsity boys' basketball coach. Therese Sutton moved to hire Clay Pierson as assistant varsity boys' basketball coach, and Ridgley Elser seconded the motion. The motion carried.
- Tymber Stender as assistant FFA advisor. Kaylie Theis moved to hire Tymber Stender as assistant FFA advisor, and Cory Rowberry seconded the motion. The motion carried.
- Anthony Johnson and Ed Burke as co-head middle school football coaches. Cory Rowberry moved to hire Anthony Johnson and Ed Burke as co-head football coaches. Kaylie Theis seconded the motion, and the motion carried.
- Dena Maddison as head middle school volleyball coach. Ridgley Elser moved to hire Dena Maddison as head middle school volleyball coach, and Kaylie Theis seconded the motion. The motion carried.
- Kim Baril as assistant middle school volleyball coach. Bronwen Pfau moved to hire Kim Baril as assistant middle school volleyball coach, and Therese Sutton seconded the motion. The motion carried.

Superintendent Wetherbee advised the Board that Shawn Regnerus will not be coaching track next year.

CONSIDERATION OF FY22 BUS ROUTES: Principal Stout presented maps of the four bus routes for FY22, which are the same as the current routes; they will be taken to the county transportation committee in July; the existing routes are contingent upon hiring another bus driver; if no one applies, we may have to go to three routes. Cory Rowberry moved to approve the bus routes as presented, and Ridgley Elser seconded the motion. The motion carried.

FY22 Bus Routes

CONSIDERATION OF RECIPROCAL AGREEMENT WITH ALDER SCHOOL: Bronwen Pfau moved to approve the FY22 Reciprocal Agreement with Alder School, and Kaylie Theis seconded the motion. The motion carried.

Reciprocal Agreement

CONSIDERATION OF THREAT ASSESSMENT PROCEDURE: Superintendent Wetherbee presented the trustees with a Threat Assessment Procedure he developed. (Enclosed.) He discussed establishing a threat assessment team; the procedure is better than having a "one-size-fits-all" approach to discipline; he has asked MTSBA for input, and they may make it a model policy for Montana schools; the procedure ensures that students are treated fairly and that consequences for negative behavior are equitable. Cory Rowberry

Threat Assessment

moved to adopt the threat assessment procedure as presented, and Ridgley Elser seconded the motion. The motion carried.

CONSIDERATION OF FY22 PROPERTY AND LIABILITY INSURANCE: The Board reviewed the FY22 proposal from MSGIA (enclosed); there is a 29% increase in the rate primarily due to cyber and vehicle insurance increases, and issues with the insurance market and underwriters. Cory Rowberry moved to approve the FY22 property and liability insurance proposal from MSGIA, and Therese Sutton seconded the motion. Discussion included comparing rates for FY23 coverage. The motion carried.

FY22 MSGIA

CONSIDERATION OF STUDENT ACTIVITY GAMING CLUB: Superintendent Wetherbee advised the Board that Mr. Johnson started a gaming club in the fall, where middle and high school students meet at school on some Fridays; he has had as many as 20 students participate; they play video games and have entered tournaments, and have played board games; the students have paid dues to be in the club, and have done concessions to raise money for snacks and pay entry fees; the club aligns with his goal to provide a safe place for students to engage in healthy activities; the Board must approve the organization and the creation of a Gaming Club account in the student activities fund. Kaylie Theis moved to approve the Gaming Club, and Bronwen Pfau seconded the motion. The motion carried.

Gaming Club

CONSIDERATION OF REQUIRED POLICY REVISIONS: #3416-Administering Medicines to Students, #3417-Communicable Diseases, and #5325-Breastfeeding in the Workplace: Ridgley Elser moved to approve revised policies #3416, #3417, and #5325 as presented, and Kaylie Theis seconded the motion. The motion carried.

Policy #3416,
#3417, #5325

CONSIDERATION OF REQUIRED NEW POLICY: #8411-Water Supply Systems- Ridgley Elser moved to approve new policy #8411 as presented, and Therese Sutton seconded the motion. The motion carried.

Policy #8411

READING AND/OR APPROVAL OF PREVIOUS MEETING(S) MINUTES:

Bronwen Pfau moved to approve minutes from the May 11, 2021 regular and safety committee meetings as presented, and Kaylie Theis seconded the motion. The motion carried.

Minutes

REVIEW AND/OR APPROVAL OF CURRENT BILLS AND EXPENDITURE PROPOSALS:

Therese Sutton moved to approve the June warrant list as presented, including warrants #109495 through #109545 totaling \$132,522.85, and Ridgley Elser seconded the motion. The Board discussed the procedure for claims, and the accounting lines that are present on the claim report. The motion carried.

Expenditures

Expenditure Proposals: End of Year Spending Resolutions:

Cory Rowberry moved to maintain the maximum reserves in each High School fund as allowed by law and available fund balances. Ridgley Elser seconded the motion and the motion carried.

Bronwen Pfau moved to maintain the maximum reserves in each Elementary fund as allowed by law and available fund balance. Ridgley Elser seconded the motion and the motion carried.

Kaylie Theis moved to allow Superintendent Wetherbee and Becky Larsen to expend the remaining authorized Fund Budgets for FY 21 with the use of: warrants, encumbrances, expenditure transfers, multi-district fund transfers, and compensated absence transfers. Bronwen Pfau seconded the motion.

PRINCIPAL’S REPORT:

Principal Stout reported on the following:

- May attendance – K-6=95% 7-8=96%, 9-12-96% K-12=96%;
- May students of the month K-6;
- School wrapped up with normal activities like rocket launch, fun day, and the K-6 trip to First Camp on the last day of school;
- Enrollment-K-6 is projected to be around 115-120 students next year, including Jumpstart students; there will be a few new middle and high school students, also;
- The repair of the heating/cooling units in the elementary have been completed, and it has made a huge difference; the company will be back for additional maintenance to make sure the system is ready for fall;
- Rahn Abbott and Tonya Tipton have started on summer maintenance projects;
- The elementary gym floor refinishing started today, and the gym will reopen July 5; the high school gym is also being refinished, and it will reopen on June 21.

Principal’s Report

SUPERINTENDENT’S REPORT:

- Summer maintenance has started with lawn work and underground sprinklers;
- Mr. Abbott has a schedules for maintenance projects;
- The concrete steps at the high school entrance will be replaced;
- We are still waiting on a contract from Acadia (AltaCare); normally the contract is approved by the Board in May; the company has had some turnover in their office, and we hope to have it for approval at July’s meeting;
- He has already started planning for the next school year.

Supt. Report

The Clerk will follow up on CSCT funding with MTSBA; ESSER money may be used if necessary to fund mental health care for students.

ADJOURNMENT:

At 8:39 p.m., Ridgely Elser moved to adjourn the meeting.

Adjourn

The minutes of this meeting were recorded and transcribed by Rebecca E. Larsen, District Clerk.

CLERK

CHAIRMAN